

Club Harrogate Audiovisual System Instructions

Table of Contents

	Page
Main Control Panel	2
Volume Controls.....	3
Screen.....	4
Multipurpose Room.....	5
Bar TV.....	6
Blu-ray Player	7
Cable TV.....	8
Audio and Bluetooth Systems.....	9
Wireless Microphone.....	10
Powering Off Equipment.....	11

For questions, comments, or A/V assistance, contact any member of the Harrogate Audio/Visual team.

Jeanne Haley	302-239-7286
Dave Conly	302-530-8587
Jim Fossler	302-738-4096
Joe Miscione	610-268-2520

Main Control Panel

The main control panel is located on the wall to the left of the Ladies' Room door, between the hanging pictures and the doorway molding. *All devices are controlled from this panel, so there is no longer any need to access the audiovisual equipment in the Multipurpose Room closet.*



To activate the screen, tap the screen area – the last displayed screen will appear. Press the *main* button to get to the main menu page. If the screen goes blank after a period of non-use, just tap the screen again to reactivate it and the last displayed screen will reappear.

There are four main selection options: Bar TV, Audio System, Multipurpose Room, and Screen.



Volume Controls



All the Clubhouse speakers are now linked together, and volume control knobs are located in the following locations:

- Multipurpose Room – on wall between large pictures and storage closet door
- Bar Area – on wall to the right of the kitchen door
- Weight Room – on wall above water fountain
- Cardio Room – on wall to the right of the outside exit door

The speaker volume in each room is controlled by its own volume control knob. So if you are watching something in both the Multipurpose Room and the bar area, use the volume knobs in both of those rooms to control the sound in each room.

Screen



The movement of the projection screen in the Multipurpose Room is automatically controlled when using the Cable TV or Blu-ray player. However, if there is a need to use the screen as a sun shield in the room, choose the [Screen](#) option from the Main Menu then [Down](#) or [Up](#) to manually lower or raise the screen.

In addition, there is a five-minute timeout each time you move the screen. If the screen does not automatically move when powering off the devices (see [Powering Off Equipment](#) section), then use this manual screen control, or wait for five minutes.

Multipurpose Room



The main Multipurpose Room screen has four options:

- Cable TV
- Blu-ray player
- HDMI Wall Plate
- VGA Wall Plate

All of these options, when selected, will automatically lower the projection screen and turn on the selected equipment or activate the appropriate wall jack.

See the sections on [Cable TV](#) and [Blu-ray Player](#) for further information on these two options.

The HDMI and VGA options are used for connecting a computer or iPad (with your adapter) to display on the projection screen. The option to be used depends on your computer's output connection. Older computers have VGA connections, while newer computers and iPads (with your adapter) use HDMI. The connector plates for these two options are located above the electrical outlet on the wall right outside the Multipurpose Room closet.



A spare HDMI or VGA/audio cable can be found hanging on hooks under the audiovisual equipment shelves in the Multipurpose Room closet. ***Please do not remove these cables from the Clubhouse, and return them to the hooks in the closet after you have finished using them.***

To use an auxiliary audio device, such as an iPod, in the Multipurpose Room, see the [Audio System](#) section.

Bar TV



The main Bar TV screen has five options:

- Blu-ray player
- Cable TV
- Multipurpose Link
- TV Vol Down and TV Vol Up

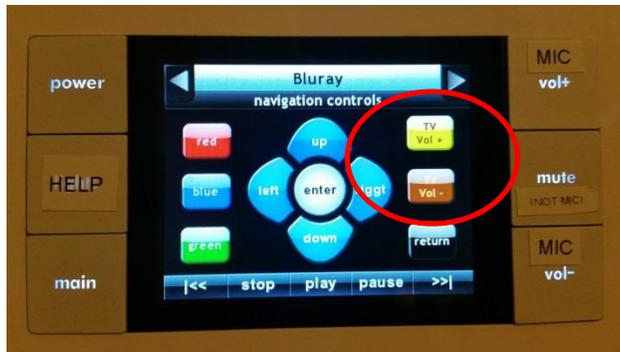
The Bar TV has the capability of showing the same output as in the Multipurpose Room, or it can be showing something different. For example, if a group in the Multipurpose Room is watching Cable TV, the Bar TV can be running a movie from the Blu-ray player. ***In this case, whatever is playing in the Multipurpose Room controls what is coming out of the built-in speakers. You will have to turn the volume control knob located next to the kitchen door in the Bar Area all the way down so that the Bar area sound will come out of the TV and be controlled by the TV Vol Down and TV Vol Up buttons on the control panel.***

If you want the same thing to play in both the Multipurpose Room and the Bar Area, use the ***Multipurpose Link*** button to sync the output in both rooms to be the same. ***The sound would then be controlled with the volume control knob on the wall next to the kitchen.***

Blu-ray Player



The Blu-ray player is located on the chest of drawers located under the Bar TV. It is controlled by two screens: *navigation controls* and *Bluray controls*. Both screens have buttons across the bottom to play, pause, stop, fast-forward, and fast-reverse. You can also control the TV volume from the *navigation controls* screen (*TV Vol+* and *TV Vol-*).



The *Bluray controls* screen has general disc controls such as disc menu, eject, etc. You can also use the eject button on the Blu-ray player to open and close the disc drawer.



Cable TV

Cable TV is controlled by three screens: *navigation controls 2*, *numeric keypad*, and *favorite channels*. All screens have buttons across the bottom to navigate up or down the channels and increase or decrease the volume (volume control buttons are used only with the Bar TV).



The numeric keypad allows you to manually enter the channel number instead of having to scroll up and down the channel list. Comcast HD channels are in the 800's.



Several channels are already set up as favorites, so all you have to do is press the corresponding button to go to the channel. The current list of favorites includes ABC, CBS, FOX, ESPNHD, NBC, TNT, and TCM.



Audio and Bluetooth Systems



The old built-in radio system in the Clubhouse was not compatible with the new equipment, so it had to be removed and there is currently no built-in music available.

You can, however, bring music on your own devices (ie, iPad, iPod, cell phone, etc) and plug them into the Clubhouse audio system. There are two places to plug in your device: 1) the **Aux Input** plate on the wall in the Bar Area next to the glass cabinet and 2) the **HDMI/Aux Input** plate on the wall in the Multipurpose Room. An extra audio cable is available on a hook underneath the A/V shelf in the Multipurpose Room closet.

You can also connect your audio devices into the system via a Bluetooth connection device and audio cable, both of which are located on a hook in the Multipurpose Room closet. To operate the device you will have to:

- Connect the Bluetooth receiver via the audio cable to one of the audio jacks (2 round holes) noted above in either the bar area or the Multipurpose Room.
- Connect the Bluetooth receiver to an electrical outlet.
- Go to Settings / Bluetooth in your mobile device and select Belkin Songstream BT. It will ask for a password – use 0000.
- Select the music you want to play from your device. This should be sufficient to start the transmission since the audio function is normally switched on.

Volume is controlled by the volume control knobs in each room.

Please do not remove the cables from the Clubhouse, and return them to the hooks in the Multipurpose Room closet after you have finished using them.

Wireless Microphone

The wireless microphone is located behind the locked A/V doors in the Multipurpose Room closet. If you will need the microphone for an event, please contact a member of the A/V team.

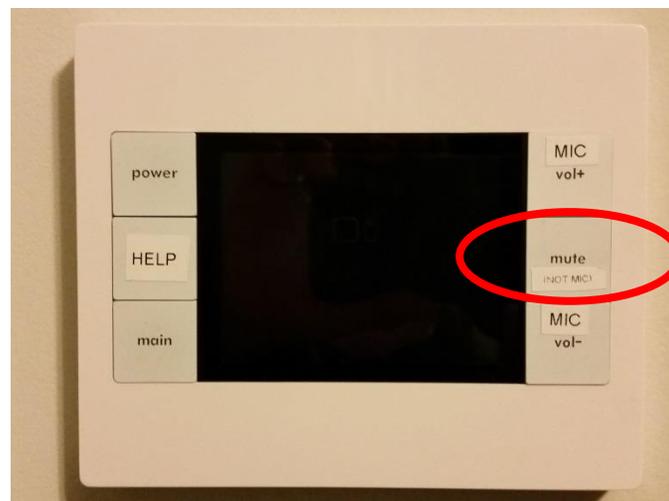
To turn on the microphone, press and hold the button on the bottom end of the microphone until numbers are displayed as in the picture below. To turn off the microphone, press and hold the button until the display reads **OFF**.



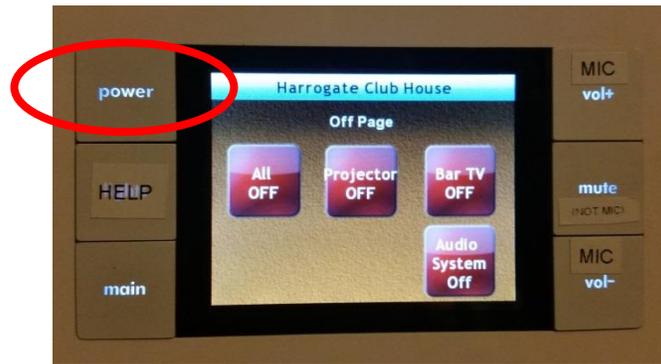
The microphone volume is controlled by the wall-mounted volume control knobs in the different rooms. You will probably have to turn the volume knob to its highest level.

When the microphone is used, it **will not** override the volume of anything that might be playing on the Bar TV or in the Multipurpose Room and coming through the speakers. In that case, press the **mute** button on the right-hand side of the control panel to mute everything but the microphone. To unmute the sound on the other equipment, press the **mute** button again. *(Note: the mute button is very sensitive – just give it a light tap to mute and unmute.)*

The microphone runs on AA batteries (the mouthpiece end of the microphone screws off). After making an announcement, turn the microphone off until needed again to save on battery life.



Powering Down Equipment



When you have finished using the A/V system and want to shut everything down, press the **power** button on the left-hand side of the control panel. On the **Off Page** screen, press the button corresponding to what you want to do. For example, if you have been using just the Bar TV, choose the **Bar TV OFF** button. Most of the times, you will want to choose the **All OFF** button. This will turn off all equipment that was being used and raise the projection screen in the Multipurpose Room, if it was in use.