

HARROGATE NORTH CONDOMINIUM ASSOCIATION

EXECUTIVE BOARD CODE OF ETHICS AND RULES OF CONDUCT

The Executive Board of Harrogate North Condominium Association has the obligation and duty to make decisions for the entire community and is responsible to set a standard and a tone for behavior that is conducive to the best interests of the entire community. The Executive Board of the Harrogate North Condominium Association hereby adopts the following code of ethics and code of conduct that are applicable to all volunteers serving the community:

1. The Executive Board will use its best efforts to make decisions that are consistent with high moral principles, and to protect and enhance the safety and property values of the residents.
2. No gifts of any type or value will be accepted by any Board Member or volunteer from any contractor or supplier that has provided, does provide, or may provide goods or services to the Association..
3. The Board Members will protect the confidentiality of other Board Members' personal lives, as well as all residents' personal lives.
4. No promise can be made to any provider of goods and services to the Association unless approved by the Board as a whole or within their power as stated in the Bylaws..
5. No drugs, alcohol, or substance abuse will be tolerated.
6. Any Board Member convicted of a felony will voluntarily resign from their position.
7. Language at Board Meetings and in Board communications will professional in content. Personal attacks against Residents, Unit owners and Board Members are prohibited and are not consistent with the best interest of the community.
8. Differences of opinion will exist. They should be expressed in a clear, rational and business-like manner.
9. Proper parliamentary procedure should be followed to allow dissenting positions to be heard and recorded in the minutes of the Association.
10. Board Members may not knowingly misrepresent facts related to the business of the Association or the community for the purpose of personal benefit.
11. No Board Member may use the Association's relationship with contractors or suppliers for personal financial benefit. Any potential or actual conflict of interest must be disclosed to the Executive Board.

This resolution is adopted this 16th day of October 2009 at a Board meeting where a quorum of the Board was present and will become effective immediately. Upon approval, each new community volunteer and board member will be required to agree to this code of ethics and rules of conduct.